



Outer South Community Committee

Ardsley & Robin Hood, Morley, Rothwell

Meeting to be held in The Alexandra Hall, Morley Town Hall, Queen St

Monday 20th September 2014 at 5.30 pm

The Community Committee's Workshop on 'Things for Children and Young People to Do' will start at **4.00pm**. The session which is expected to last one hour 15 minutes will link into the work being undertaken locally and centrally to promote activity for children and young people.

The Workshop will be followed by The Outer South Community Committee meeting at 5.30pm.

Councillors:

Ardsley & Robin Hood

Cllr Jack Dunn
Cllr Lisa Mulherin
Cllr Karen Renshaw

Morley South

Cllr Judith Elliott
Cllr Neil Dawson
Cllr Shirley Varley

Morley North

Cllr Robert Finnigan
Cllr Bob Gettings
Cllr Thomas Leadley

Rothwell

Cllr Karen Bruce (Chair)
Cllr Stewart Golton
Cllr David Nagle





Agenda compiled by: Andy Booth 0113 247 4325
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
South East Area Leader: Martin Dean Tel: 395 1652

*Images on cover from left to right:
Ardsley & Robin Hood - war memorial; St Michael's Church
Morley - Morley Town Hall, exterior; Morley Town Hall, interior
Rothwell – Jaw Bones; Rothwell Colliery*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Hea of Governance Services at least 24 hours before the meeting)</p>	1 - 2
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration. (The special circumstances shall be specified in the minutes)	
4			DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.	
5			APOLOGIES FOR ABSENCE To receive any apologies for absence.	
6			MINUTES - 7 JULY 2014 To confirm as a correct record, the minutes of the meeting held on 7 July 2014	3 - 8
7			OPEN FORUM In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.	
8			MORLEY HERITAGE CENTRE To receive and consider the attached report of the Director of City Development. Presentation 5 Minutes/Discussion 10 Minutes Presenting Officer: Martin Gresswell	9 - 12

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			SUMMARY OF KEY WORK To receive and consider the attached report of the South East Area Leader Presentation 5 minutes/Discussion 10 Minutes Presenting Officer: Aretha Hanson	13 - 18
10			WELLBEING REPORT To receive and consider the attached report of the South East Area Leader Presentation 5 minutes/Discussion 10 Minutes Presenting Officer: Aretha Hanson	19 - 24
11			DATE AND TIME OF NEXT MEETING Monday, 2 nd February 2015 at 4.00 p.m.	

This page is intentionally left blank



**Outer South Community
Committee**

South East Area Support Team
190 Dewsbury Road
Leeds
LS11 6PF

Contact: Aretha Hanson
Tel: 0113 247 5536
Southeast.ast@leeds.gov.uk

6th October 2014

Dear Colleague

**Outer South Community Committee and Workshop Event
Alexandra Hall, Morley Town Hall
Monday 20th October 2014
4.00 pm – 6.00 pm**

You may know that following a review of the workings of Area Committees the Council approved the creation of Community Committees. The new Community Committees are expected to address the need to improve community involvement and engagement in local decision making. This can be summarised as:

- improving the way we work locally;
- taking decisions in local areas; and
encouraging a new style of collaborative working with residents, services and partners.

To achieve this it is expected that the committees will be shorter, more focused and meet less frequently than Area Committees. These committees should be seen as a first step in the cultural shift to a more inclusive, more responsive and smarter approach to decision making in local areas and we need your help to make this a reality.

To advance this ambition the committee will also promote a series of workshops that will address particular issues affecting your area. The Outer South Community Committee will hold its first Children's Services themed workshop at 4.00 pm on Monday 20th October, on the topic of 'Things for Children and Young People to do'. The workshop will help inform and identify tasks that can contribute to a local plan for action.

This is a personal invitation to you to attend and participate in the workshop and also the Outer South Community Committee which will follow at 5.30 pm. Please make the time to attend this important event; we can achieve much more by working together.

The aim of the session will be to look at Things for Young People to do and

- What works well now?
- What needs improving?
- What are the gaps?
- What can you / your organisation do to help?

The session is expected to last 1 hour and 15 minutes and I hope that I can rely on the attendance of you or your representative to help contribute to this important area of work.

On Behalf of my Outer South Community Committee colleagues, I hope to see you on **Monday 20th October 2014 at 4.00 pm at Morley Town Hall, Alexandra Room.**

Please confirm your attendance to southeast.ast@leeds.gov.uk.

Yours sincerely



Cllr Karen Bruce (Outer South Community Committee Chair)

On behalf of:

Ardsley & Robin Hood

Cllr Jack Dunn
Cllr Lisa Mulherin
Cllr Karen Renshaw

Morley North

Cllr Robert Finnigan
Cllr Bob Gettings
Cllr Thomas Leadley

Morley South

Cllr Neil Dawson
Cllr Judith Elliott
Cllr Shirley Varley

Rothwell

Cllr Karen Bruce
Cllr Stewart Golton
Cllr David Nagle

OUTER SOUTH COMMUNITY COMMITTEE

WEDNESDAY, 9TH JULY, 2014

PRESENT: Councillor K Bruce in the Chair

Councillors N Dawson, J Dunn, J Elliott,
R Finnigan, B Gettings, T Leadley,
L Mulherin, D Nagle, K Renshaw and
S Varley

1 Open Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee. On this occasion there were no members of the public in attendance.

2 Notification of Election of Chair

The report of the City Solicitor formally notified Members of the appointment made by Council at the Annual meeting held on the 9th June 2014 to the position of Outer South Community Committee Chair.

RESOLVED – That it be noted that Councillor K Bruce was elected as Chair of the Outer South Community Committee for the duration of the 2014/15 municipal year.

3 Wellbeing Budget Report

The report of the Assistant Chief Executive (Citizens and Communities) provided Members with the following:

- Details of the Wellbeing Budget position
 - An update on both the revenue, capital and activities fund elements of the Wellbeing budget
 - Details of revenue funding for consideration and approval
 - Details of revenue projects agreed to date which link to the priorities and actions in the Community Committee Business Plan
- ☐ The current position of the Small Grants Budget

Aretha Hanson, Area Officer presented the report.

Members' attention was brought to Youth Activity Funds and applications for funding outlined in the report.

RESOLVED –

- (1) That the report be noted.
- (2) That the position of the Wellbeing, Capital and Activities fund elements of the wellbeing budgets be noted.
- (3) That the revenue projects already agreed be noted.
- (4) That the following projects be approved:
 - o Outer South International Day of Older People - £1,000
 - o Outer South Christmas Trees & Lights 2014/15
 - Ardsley & Robin Hood - £3,150
 - Morley North & Morley South - £4,315
 - Rothwell - £5,250
 - o Wood Lane Playground - £8,400
 - o Outer South Winter Warmth Scheme - £4,000

4 Summary of Key Work

The report of the Assistant Chief Executive (Citizens and Communities) presented an update on the key work taking place within the Outer South Leeds area not covered elsewhere on the agenda.

Aretha Hanson, Area Officer presented the report.

Issues highlighted from the report included the following:

- Children's Services – The Children and Families Sub Group had recently met and had agreed a timetable for the 2015/16 Youth Activities Fund. Young people had been consulted which had proved a qualitative experience.
- Employment, Skills and Welfare – Members were informed of a successful apprenticeship fayre that had been held and a reduction in the number of NEETs.
- Environment and Community Safety – It was reported that the number of PCSOs was to be maintained in the Outer South area. Members were also informed of proposed changes to Environmental Services which would see a multi-tasking approach.
- Health and Well Being – Members were made aware of the Patient Empowerment Programme and a Member Development Programme for Area Health in Leeds.

Minutes to be approved at the meeting
to be held on Monday, 20th October, 2014

- Adult Social Care – Issues discussed included proposals to establish an Older Persons Working Group, addressing poverty amongst pensioners and priority setting. It was noted that Adult Social Care and Health and Wellbeing will be the focus of a the 2nd February Community Committee.
- Other issues highlighted included the Community Heroes event and Community First grants.

RESOLVED – That the report be noted.

5 Community Committee Appointments

The report of the City Solicitor invited the Community Committee to make appointments to outside bodies, the Corporate Carers Group, Community Committee Area Lead Members and Children's Services Cluster Partnerships.

Andy Booth, Governance Services presented the report.

RESOLVED – That the following appointments be made:

Outside Bodies:

Morley Town Centre Management Board

Councillor N Dawson
Councillor R Finnigan
Councillor J Elliott

Morley Literature Festival

Councillor J Elliott
Councillor R Finnigan
Councillor S Varley

Outer South Local Housing Advisory Panel

Councillor J Dunn
Councillor D Nagle

Area Lead Members:

Environment & Community Safety – Councillor K Bruce
Children's Services – Councillor B Gettings
Employment, Skills and Welfare – Councillor N Dawson
Health and Wellbeing – Councillor L Mulherin
Adult Social Care – Councillor K Renshaw

Children's Services Cluster Partnership Representatives:

Ardsley & Tingley – Councillors K Renshaw, J Dunn & J Elliott
Morley – Councillors R Finnigan, B Gettings and N Dawson
Rothwell – Councillors K Bruce, S Golton and L Mulherin

Corporate Carer's Group

Councillor B Gettings

Minutes to be approved at the meeting
to be held on Monday, 20th October, 2014

6 Community Committee Scene Setting

The report of the South East Area Leader set the scene for the new Community Committee and sought approval of a minimum set of conditions for any decisions that may need to be delegated, or taken, between formal Community Committee meetings.

Martin Dean, South East Area Leader presented the report.

Members' attention was brought to the following issues in the report:

- Delegated decisions – new arrangements would allow delegated decisions to be taken by the Area Leader following consultation with Members. Any delegated decisions taken would be reported back to the next meeting of the Community Committee.
- Community Engagement Programme and Community Committee priorities – it was reported that a Community Committee Facebook page had been set up and this would be used for promoting local events
- Priorities for engagement and subjects for themed meetings were discussed – suggestions included Adult Social Care & Health, Economic Development, Transport Connections and Older People.

In response to Members comments and questions, the following was discussed:

- How to get members of the public involved – discussion included venues and timing of meetings, inviting community groups and publicising events and meetings.
- Themes for discussion at future meetings – loss of greenspace, the Local Development Framework, travellers sites, the Community Infrastructure Levy, Highways, Parks and Playgrounds.

RESOLVED –

- (1) That the introduction of Community Committees be welcomed.
- (2) That the minimum conditions set out in Paragraph 10 of the report with regard to the need for delegated decisions to be taken between formal Community Committee meetings be noted.

7 Outer South Community Safety, Environmental Services and Housing Briefing papers

The report of the Assistant Director (Citizens and Communities) presented themed briefing papers for a discussion on Community Safety, Environmental Services and Housing.

Minutes to be approved at the meeting
to be held on Monday, 20th October, 2014

The following were in attendance for this item

Environmental Services – Kris Nenadic
Community Safety – Zahid Butt and Sargent J Pickard
Housing – Kevin Bruce and Phil Diamond

The following was discussed:

Environmental Services

- Zonal working
- Review of SLA priority areas
- How to report to Community Committee in future
- Setting priorities and aspirations – use of Ward Member briefings
- Parks and delegation to Community Committees
- Golf consultation
- Grass cutting/weeding

Community Safety

- Safer Leeds Priorities
- Tasking meetings and generating partnership working
- PCSOs and links to environmental agenda.
- Noise nuisance – pilot work involving PCSOs was being carried out
- Proposals to use Ward Member Briefings for crime and anti-social behaviour work.

Housing

- Housing was now co-terminus with the Community Committee area.
- Identification of environmental issues
- Reporting to Elected Members
- Targeted approaches to problem issues.
- How Members can feed in to influence direction and strategy.

RESOLVED – That key recommendations from the briefing/workshop are reported back through:

- i.) The appointed Area Lead Member
- ii.) The appropriate sub committee
- iii.) Community Committee via the Summary of Key Work Report.

8 Date and Time of Next Meeting

Monday, 20 October 2014 at 4.00 p.m.

Minutes to be approved at the meeting
to be held on Monday, 20th October, 2014



Report of: The Director of City Development

Report to: Outer South Community Committee, (Ardsley & Robin Hood, Morley North, Morley South and Rothwell)

Report author: Martin Gresswell 0113 39 52094

Date: Monday 20th October 2014

For decision

Morley Heritage Centre

Purpose of report

1. To consider a response to the deputation from Morley Heritage Centre (MHC) presented to full Council on 26th March 2014 and considered at Executive Board on 16th July 2014.

Main issues

2. The collections of MHC have been gathered by Mr Peter Aldred over the last 50 years and consist of newspaper cuttings, photographs, documents and objects relating to the history of Morley and the surrounding area. As the collection has grown, Mr Aldred has become concerned over its long term future and use and a small group of volunteers, under the name MHC has formed to assist Mr Aldred.
3. Since July 2013 MHC has been open to the public in three premises, consecutively, on a pop-up basis. Premises have been identified and supported financially by East St Arts. The nature of the property arrangements with East St Arts means that MHC is vulnerable to termination of its lease at short notice (two weeks), if a commercial tenant is identified for the premises. This has resulted in MHC relocating twice since January 2014. The group is now seeking a more secure home, which provides good public access and ability to provide space for educational visits and other community activities, for the collection.
4. At full council meeting on 26th March 2014 Members referred a deputation from MHC to Executive Board for further consideration of the issues raised. The deputation, attached at **Appendix 1** requested the Council “to consider allowing the MHC a permanent location within the town centre and within current council owned property”. The MHC aspirations are supported by the local MP.

5. At present the Council does not have any appropriate vacant premises in Morley town centre. The asset review of Council property in the Morley area, including use of the Town Hall, is expected by the end of the financial year. As part of this, should suitable accommodation become available, the group will be advised.

Options

6. Outer South Community Committee is asked to:
 - a. Note the deputation to Council;
 - b. Note the request of Executive Board for the Outer South Community Committee to consider whether there is local support to fund this initiative should Leeds City Council, or other accommodation, be identified.

Corporate considerations

Consultation and engagement

7. Ward members for Morley North and South have been consulted and have indicated that if suitable premises could be provided they would “look favourably on a partnership funding approach where Leeds City Council, Community Committee and MHC itself agreed to a joint funding arrangement to make sure the centre is sustainable in the long run”. Other comments included that it should be noted that council owned premises should not be the only option considered and also a preference from one member for use of the upper floor of the library for this purpose.
8. The Town Clerk, Morley Town Council advises that MHC has not yet made any formal approach to the Town Council for assistance.

Equality and diversity / cohesion and integration

9. As part of the Executive Board consideration an Equality, Diversity, Cohesion and Integration Screening form was completed which concluded that the issue had the potential to create a perception that one group is being treated more favourably than others. The issue may also impact on the location of council services in the Morley area.

Council policies and city priorities

10. The request of the deputation is consistent with the best council plan and, in particular, the best council objective of ensuring high quality public services through the most efficient use of our buildings and through supporting community aspirations.

Resources and value for money

11. Whilst there is no immediate financial consequence on this report, should premises become available and approved for use by MHC, there will be an on-going associated rental costs of any premises.

Legal implications, access to information and call in

12. If the collections of MHC were to be housed in council premises the legal status and constitution of MHC as an organization would need to be established. The council would provide advice and assistance in this process.
13. If council premises is identified the council will need to understand the legal ownership status of the collections held by MHC. Should MHC, for any reason cease to exist as an organisation, the council may find itself liable for legal responsibilities with regard to the collection.

Risk management

14. MHC as an organisation currently has no legal status although they intend to apply for charitable status subject to receiving funding from HLF, East St Arts and the Council. If the council provides premises and MHC ceases to exist as a group, the council would be left with responsibility for material, the legal ownership of which is currently unclear.
15. MHC currently has no revenue to support the acquisition or rental of premises. There is a risk they would be unable to fund any additional costs associated with the use of council premises. This risk would need to be addressed through the Outer South Community Committee and any potential partnership arrangement.

Conclusion

16. The Council has no suitable vacant space which would meet the requirements of MHC for publicly accessible displays. However, it is possible that the current asset review could identify suitable premises either owned by the Council or others. If premises are identified for MHC, it will need to be supported and funded from local sources hence the referral to Outer South Community Committee which may seek to identify a suitable partnership arrangement.

Recommendations

17. Outer South Community Committee is asked to:
 - a. Note the deputation to Council;
 - b. Note the request of Executive Board for the Outer South Community Committee to consider whether there is local support to fund this initiative should Leeds City Council, or other accommodation, be identified.

Background information

None.

My Lord Mayor and Fellow Councillors, my name is Pete Trigwell,

I am the Chair of the Morley Heritage Centre, I would like to introduce you to Mr Bob Beach who is the secretary of the heritage group and Mr Peter Aldred who is the president and founder of the Morley heritage centre. Many thanks for this opportunity to speak to you today, and I would ask that Leeds City Council listen to the concerns that will be raised and give further consideration to them.

We are at present a small group of volunteers, who as you will probably be able to deduce from our title all committed to displaying and preserving a written, photographic and oral display of the heritage of Morley and the surrounding areas.

I would now like to tell you a little about how the heritage centre came about, the collection that we have at present on display in a pop up shop on Queen Street in Morley, is the brainchild of Mr Peter Aldred. Peter is a well known local man who has collected everything and anything to do with the history and heritage of Morley for the last 50 years.

Peter, I know if he was speaking to you today, would be the first to say that he is not getting any younger and his wish is that his collection be preserved for the enjoyment of not only the people of Morley, but for the people of all the surrounding areas.

Our vision as a group is that not only do we display this collection, but that we also expand it, we aim to do this by:

1. being committed to further local heritage research in Morley and its surrounding areas,
2. By passing on the experiences of the group and its friends to the younger members of our community
3. By working alongside all local schools to foster an understanding of what local heritage means to them and their families.
4. by helping people within the community that may be isolated, find a place that they can visit to pass on their own life experiences, to different age groups.

As we do not at the moment have any funding, we are for the present a nomadic group. By this I mean that we have no permanent premises for us to display and carry forward the aims of the group, which have been outlined already. We are currently supported by East Street Arts and it is they that find us the temporary accommodation that we are using at the moment. However these premises are always subject to availability and as the local economy seems to be recovering we expect in the near future we will have nowhere to house this wonderful collection. We are in the process of seeking funding from the Lottery Heritage Fund, and are awaiting a reply.

As a group of committed enthusiasts we feel that the centre can play an important part in the continuing development of Morley. It has become very apparent in the short time that we have been open to the public that it is a well supported project. The footfall we are now seeing has steadily increased into hundreds of visitors per week, with over 347 positive and 0 negative comments having been placed in our visitors book, which has only been in operation since mid- January.

It would seem that the people of Morley are very much of the opinion that they want somewhere where they can go and see and talk about their history and heritage, this is only made possible by having such a display within the town centre of Morley, having it in such a position makes the whole project more accessible to local groups, businesses and schools, it also becomes a place where local people can relate and record their experiences of local events and heritage.

Although we are very passionate about this project we realise that we are only a small band of enthusiasts. Once we have established funding from the Lottery Heritage Fund and with the support of East Street Arts and hopefully Leeds city Council we will acquire the help and mentoring to turn this into a show case venture. We will at that time apply for charity status.

In conclusion, If we are going to progress with this project, then a permanent location is paramount for success, if we have permanence then this centre can continue to develop into a focal point that can be woven into the very fabric of Morley itself, at this moment in time we do not have the revenue to secure premises especially in the town centre, where our experience has shown that such a centre will thrive. We would therefore ask the council to consider allowing the Morley heritage Centre a permanent location within the town centre and within current council owned property.

Thank You



Report of: the South East Area Leader

Report to: Outer South Community Committee (Ardsley & Robin Hood, Morley North, Morley South and Rothwell)

Report author: Aretha Hanson (07891 272 326)

Date: Monday 20th October 2014

For decision

Outer South Community Committee Summary of Key Work Report

Purpose of report

1. To bring to Members' attention a summary of key work which the Area Support Team is engaged in based on priorities identified by the Community Committee that are not covered elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

Background information

2. The Community Committee has a Community Plan that is updated throughout the year where actions are detailed against the Community Committee priorities. This report provides regular updates on some of the key activities between Community Committee meetings including project work, community engagement, partnership work, functions delegated to Community Committee, Community Champion roles and actions, integrated working and locality working.

Main issues

Community Plan

3. At the March 2014 Area Committee, Members signed off the completed 2013/14 Area Committee Business Plan Priorities and Actions. This plan provides a starting point for the 2014/15 Community Plan which sets out the key priorities for Outer South Community Committee. The Community Plan will consist of a suite of documents that will be available on request and includes ward profiles and the priorities and actions. It will outline how Wellbeing funds are used to improve services to the community, improve local facilities and support community and voluntary groups. It will also detail partnership working, the work of the Community Champions and include a community engagement plan.

4. Further work will be undertaken with the Community Champions and Service Leads to develop local priorities. Members of the Community Committee are invited to engage with the Community Champion to help inform the plan. Meanwhile, members will be informed by email when all documents are prepared and available

Appointments to Community Committee sub groups

5. At the 9th July Community Committee Members appointed Area Lead Members. Area Lead Members are now superseded by Community Champions. Members are asked to confirm representation on the following Community Committee Sub Groups for the new municipal year:

Sub Group	Number of places	Current Appointees	Community Committee Champion
Children & Families Sub Group	4	Cllr Bob Gettings (Chair) Cllr Neil Dawson Cllr Lisa Mulherin Cllr Karen Bruce	Cllr Bob Gettings
Community Centres Sub Group	4	Cllr Bob Gettings (Chair) Cllr David Nagle Cllr Judith Elliott Cllr Lisa Mulherin	n/a
Environmental Services	4	Cllr Karen Bruce (Chair) Cllr Karen Renshaw Cllr Robert Finnigan Cllr Shirley Varley	Cllr Karen Bruce
Older Person's Working Group*	4-5	Cllr Karen Renshaw (Chair) (Adult Social Care) Cllr Lisa Mulherin (Health & Wellbeing)	Cllr Karen Renshaw (Chair) Cllr Lisa Mulherin

- * The Terms of Reference for the Older Person's Working Group state that:
 "The group will consist of the Community Committee Champions for Health and Wellbeing and Adult Social Care who will form the core membership of the group, while associated and co-opted Members will provide guidance and data on key service areas." Given that the current Champions for Adult Social Care and Health & Wellbeing represent the Ardsley & Robin Hood Ward, Members are asked to consider widening the Membership to take account of the above by appointing one member from each of the other three wards.
6. Each of these groups forms a key part in the delivery of the priorities set out as part of the Outer South Community Committee Plan.

Updates by theme: Children's Services

Community Committee Champion: Cllr Bob Gettings

Children & Families Sub Group

7. The Children and Families Sub Group met on 17th September 2014. Highlights from the meeting include:
 - a. Feedback from the summer Breeze events funded through Youth Activities Fund;
 - b. Consultation feedback from young people about the activities they would like to be involved. This information will inform activities to be funded in 2015/16;
 - c. Agreed timetable for inviting applications for 2015/16 activities (subject to Leeds City Council Executive Board approval of budgets);
 - d. Briefing on Fostering and adoption.
8. Minutes are available on request.

Updates by Theme: Employment, Skills & Welfare

Community Committee Champion: Cllr Neil Dawson

South Leeds Debt Forum

9. On Friday 13th June over 90 delegates came together from across Leeds for the annual joint Leeds Debt Forum Conference. This year was the first time South Leeds Debt Forum was represented. The event focussed on the positive steps being undertaken by Leeds City Council and local neighbourhood based organisations to combat debt and financial hardship.
10. Presentations were received from Leeds CAB, Leeds City Credit Union, Money Buddies, Leeds City Council Financial Inclusion Team and The Centre for Decision Making Research at Leeds University Business School. A full report and minutes from the conference is currently being developed and will be available on request.

Updates by theme: Environment & Community Safety

Community Committee Champion: Cllr Karen Bruce

Outer South Environmental Sub Group

11. The Outer South Environmental Sub Group met on 25th June 2014 and 24th September 2014. Minutes are available on request.

Community Safety

12. The South Leeds Community Safety and Environmental Partnership met on 29th April 2014 (minutes are available on request). The Partnership reviewed the action plan and received an update on progress made in integrating services. Further to the workshop held on 2nd April, a set of Design Principles were approved to guide the development of Neighbourhood Teams across Outer South. A Design Team will ensure that co-location at key sites is developed in all areas of the wedge. A Tasking structure is under discussion and will be implemented in due course to allow for regular meetings of front line workers to address priority issues at a ward level.
13. Child Sexual Exploitation: A Level one awareness briefing session was held on 24th March. Colleagues from services working with young people, families and communities attended. Specialist services gave presentations on their roles and showed DVDs that highlight the issues. A follow up evaluation is planned and further sessions will be arranged later in the year.

Updates by theme: Health and Wellbeing

Community Committee Champion: Cllr Lisa Mulherin

14. The following work provides an update of the Health & Wellbeing August to September 2014:
 - WNW CCG commissioned Consortia bid headed by Barca to deliver Patient Empowerment programme. The programme is to focus on areas of higher health need with the aim of addressing health improvement activity through volunteers (social navigators). Touchstone to undertake the work in Outer South Morley and Tingley areas.
 - SE Health and Wellbeing Core Group and wider partnership forum – the exec group at their meeting on September 16th received a presentation on the better care fund; and discussed issues linked to access to primary care services ; considered agenda plan for wider health and wellbeing partnership forum workshop which is to be held on November 18th at John

Charles centre for Sport from 11 – 1.30pm. On the agenda is an update on key priorities for the locality for 2014-16 and a workshop session on creating pathways to enhance links with local services and activities through social prescribing.

- Joint meeting of member champions with SE CCG GPs was held on 16th July 2014. Over 100 GPs and practice managers present. Discussion focussed on opportunities for improving links between the local members and GP practices to address health inequalities. Meeting highlighted knowledge gap between the 2 partners on their respective roles and responsibilities as well as differing community engagement processes. GPs keen to link with local community committees and partnerships to better understand decision making processes such as housing allocations and to influence major planning developments such as Thorpe Park.
- Wellbeing Packs for Older People – public health supporting this work. Identifying key information materials and resources to include as well as additional match funding to increase bulk buying and reduce costs. Also engaging key partners to support targeted distribution via integrated health and social care teams, GPs, care and repair who support etc.
- Tackling childhood Obesity – the WNW CCG have also now signed off a preventing childhood obesity action plan to be delivered across their localities. A working group to progress the activity is in the process of being established.
- Increasing take up of health checks – Public Health are looking to run a pilot scheme with 4 ASDA pharmacies in the city, to offer health checks. Included is the Asda in Morley.

Updates by theme: Adult Social Care

Community Committee Champion: Cllr Karen Renshaw

Older Persons Working Group

15. The Outer South Community Committee Older People's Working Group was established on the 7th August 2014 and the Terms of Reference was agreed. The overall aim of the group is to focus on co-ordinating support to older residents within the Outer South area. The group is chaired by the Community Committee Champion for Adult Social Care, Cllr Karen Renshaw and supported by the Community Committee Champion for Health & Wellbeing, Cllr Lisa Mulherin.
16. The initial topic for the group focused on the Winter Warmth Scheme delivered in 2013 and the challenges in ensuring that packs were delivered to the most vulnerable members of the community. The group proposed that an enhanced scheme would be aimed at reaching the most vulnerable throughout the year and suggested that Wellbeing packs be considered. A copy of the notes and Wellbeing pack report are available on request.
17. Additional funding of £4,000 has been secured from Public Health. The Wellbeing pack content has been agreed and a further meeting of the Older Person's Working Group is being set up to determine distribution, ensuring that the most vulnerable are targeted.

Integrated Locality working

Neighbourhood Improvement Officer

18. Recruitment to this post was recently concluded. The post holder will work in all four wards. It is expected that the successful applicant will take up their duties on 20th October. Introductions will take place at Outer South Community Committee and Ward Based Briefings.

Localism

Community First Grants

19. Information on Community First Grants for Outer South is summarised below. A detailed summary of groups funded is available on request.

Ardley & Robin Hood Community First Panel

20. From an allocation of £50,865 the following summarises the grant requests position.

	Recommended Amount	Amount Approved	Amount Pending	Final actual spend
Grand Total	£39,071.59	£30,603.59	£8,468.00	£9,138.45

Morley South Community First Panel

21. From an allocation of £33,910 the following summarises the grant requests position.

	Recommended Amount	Amount Approved	Amount Pending	Final actual spend
Grant total	£29,747.00	£22,601.00	£7,146.00	£17,652.00

Conclusions

22. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

23. The Community Committee is asked to:

- a. Note the content of the report and make comment as appropriate;
- b. Agree nominations to Community Committee sub groups:
 - i. Children & Families Sub Group;
 - ii. Community Centres Sub Group;
 - iii. Environmental Services Sub Group;
 - iv. Older Person's Working Group and amend the Terms of Reference .

Background documents¹

None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

This page is intentionally left blank



Report of the South East Area Leader

Report to: Outer South Community Committee (Ardsley & Robin Hood, Morley & Rothwell)

Report author: Aretha Hanson (07891 272 326)

Date: Monday 20th October 2014

For decision

Outer South Community Committee Wellbeing Budget Report

Purpose of report

1. This report seeks to provide Members with:
 - a. Details of the Wellbeing Budget position;
 - b. An update on both the revenue, capital and youth activities fund elements of the Wellbeing budget;
 - c. Details of revenue funding for consideration and approval;
 - d. Details of revenue projects agreed to date which link to the priorities and actions in the Community Committee Plan (**Table 1**);
 - e. Details of the activities funded through Youth Activities Fund (**Table 2**);
 - f. Members are also asked to note the current position of the Small Grants Budget.

Background information

1. Each Community Committee has been allocated a Wellbeing Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental wellbeing of the area by using the funding to support projects that contribute towards the delivery of local priorities.
2. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through Wellbeing funding are completed or purchased.
3. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit, requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice following consultation with Members outside of the Community Committee meeting cycle.

Main issues

Wellbeing Budget Position 2014/15

4. The revenue budget approved by Executive Board for 2014/15 is **£164,660.00**. **Table 1** shows a carry forward figure of **£76,576.43** which includes any underspend from projects completed in 2013/14. **£17,390.83** represents wellbeing allocated to projects in 2013/14 and not yet completed. The total amount of revenue funding available to the Community Committee for 2014/15 is therefore **£223,845.60**. A full breakdown of the projects approved or ringfenced is available on request.
5. It is possible that some of the projects may not use their allocated spend. This could be for several reasons including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.
6. The Community Committee is asked to note that **£178,126.41** has been allocated from the 2014/15 Wellbeing Revenue Budget as listed in Table 1 and there is a remaining balance of **£45,719.19** and available for projects in 2014/15.

Youth Activities Fund Position 2014/15

7. As a result of a Youth Review agreed in March 2013, an activities fund has been made available to provide local activity for children and young people age 8-17 years across the city. The Activities Fund has been delegated to Community Committees and the allocation to Outer South Community Committee for 2014/15 is **£60,230.00**. **£7,008.50** was carried forward from 2013/14, giving a total available fund for 2014/15 of **£67,238.50**.
8. The Community Committee is asked to note that **£58,358.20** has been allocated from the 2014/15 Youth Activities Fund as listed in **Table 2** and there is a remaining balance of **£8,880.30**. A full breakdown of the projects approved or ring-fenced is available on request.

TABLE 1: Revenue Wellbeing Budget 2014/5

Table 1 : Revenue Wellbeing Budget	2014/15
INCOME	£164,660.00
Carried forward from 2013/14 (inc underspend from projects approved)	£76,576.43
Less projects carried forward from 2012/13	-£17,390.83
TOTAL AVAILABLE 2014/15	£223,845.60

Area Wide Projects	
Sustainable Economy and Culture	£6,000.00
Small Grants Scheme	£5,000.00
Communications Budget e.g. printing, meetings	£1,000.00

Safer And Stronger Communities	£65,296.41
Support for Community Safety Off Road Bikes	£2,240.00
Victims Support – Victims Fund	£1,000.00
Community Safety NPT schemes Operation Flame £1,575.84	£4,000.00
Priority Neighbourhood Worker	£20,402.40
Site Based Gardeners	£35,654.01
Community Skips	£2,000.00

Health and Well Being	£44,500.00
Garden Maintenance Scheme	£33,000.00
Community Heroes Event	£1,500.00
International Day of Older People	£2,000.00
Winter Warmth Packs	£4,000.00
South Leeds Foodbank Rothwell £1,000	£4,000.00

Children and Families	£20,000.00
Activities for Children and Young People	£20,000.00

Total Area Wide projects	£135,796.41
---------------------------------	--------------------

Balance split across four wards	£88,049.19	£22,012.30	£22,012.30	£22,012.30	£22,012.30
--	-------------------	-------------------	-------------------	-------------------	-------------------

RING FENCED AMOUNTS		Ward Split			
		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Ward projects	2014/15				
Morley Literature Festival 2012	£10,000.00		£5,000.00	£5,000.00	
Rothwell 600	£8,000.00				£8,000.00
Christmas trees and decorations	£13,335.00	£3,150.00	£2,467.50	£2,467.50	£5,250.00
Money Buddies South Leeds	£1,995.00	£498.75	£498.75	£498.75	£498.75
Wood Lane Play Area	£8,400.00				£8,400.00
Litterbins at Tesco, Churwell	£600.00		£600.00		
	£42,330.00	£3,648.75	£8,566.25	£7,966.25	£22,148.75
Total spend against projects	£178,126.41	£3,648.75	£8,566.25	£7,966.25	£22,148.75
Balance Remaining (per ward)	£45,719.19	£18,363.55	£13,446.05	£14,046.05	-£136.45

TABLE 2: Activities Fund Delegation 2014/15

	Total Allocation	Ward Split			
		8-17 Population (10,080)			
		2666	2464	2355	2595
		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Income 2014/15	60,230.00	15,929.88	14,722.89	14,071.59	15,505.64
Brought forward from 2013/14	7,008.50	1,113.54	385.02	1,059.36	4,450.58
Total allocation for 2014/15	67,238.50	17,043.42	15,107.91	15,130.95	19,956.22
Projects 2014/15:					
Four Breeze Events	14,250.00	3,500.00	3,500.00	3,500.00	3,750.00
Three 2.5 day Herd Farm Residentials	8,100.00	2,700.00	1,350.00	1,350.00	2,700.00
Families Cooking Together	400.00	133.33	133.34	133.33	
Big Rock	525.00	175.00	175.00	175.00	
Easter Holiday Club Project	960.00			960.00	
InspiRED Project - Film the news	500.00			500.00	
School Holiday Programme (Morley & CATTS)	9,280.00	3,093.34	3,093.33	3,093.33	
March of the Robots	4,000.00	1,000.00	1,000.00	1,000.00	1,000.00
DAZL Community Dance Programme	5,292.00	1,323.00	1,323.00	1,323.00	1,323.00
Lazer Activities	6,270.00	1,567.50	1,567.50	1,567.50	1,567.50
Breeze Team Pitch Up & Play	7,591.20	1,897.80	1,897.80	1,897.80	1,897.80
The Works Skate Park	1,190.00				1,190.00
Total spend	58,358.20	15,389.97	14,039.97	15,499.96	13,428.30
Remaining Balance per ward	8,880.30	1,653.45	1,067.94	-369.01	6,527.92

Capital

9. Of the £683,008 capital funding allocated to the Community Committee for 2004/12 a total of £677,043.43 has been committed to date leaving a balance of **£5,964.57**. Members are asked to note the capital allocation broken down by ward is as follows:

	Ardsley and Robin Hood	Morley North	Morley South	Rothwell
Total Allocation 2004-12	£170,752.00	£170,752.00	£170,752.00	£170,752.00
Allocation to date	£170,013.20	£166,612.11	£169,666.20	£170,751.93
New Balance	£738.80	£4,139.90	£1,085.80	£0.07

10. A copy of the full capital expenditure report is available on request.

Well Being Projects approved by Delegated Decision Notice

11. At the 9th July 2014 Community Committee Members received a report setting out minimum conditions for delegated decision making. Given the timing of Community Committees it will be necessary to progress Wellbeing Funding decisions via the Delegated Decision process. This will be particularly so where projects are time sensitive and require a decision prior to the next scheduled Community Committee meeting.
12. Since the last Community Committee on 9th July 2014, the following Wellbeing applications have been considered by members and approved via Delegated Decision Notice. These projects have been included in **Table 1**.

Ward projects	2014/15	Ardsley & Robin Hood £	Morley North £	Morley South £	Rothwell £
Operation Flame Bonfire Initiative – ASB	£1,575.84	£393.96	£393.96	£393.96	£393.96
Money Buddies South Leeds	£1,995.00	£498.75	£498.75	£498.75	£498.75
International Day of Older People	£1,000.00	£250.00	£250.00	£250.00	£250.00
Two Litterbins, Elland Road, Churwell	£600.00		£600.00		
Rothwell Competitive Music Festival	£2,000.00				£2,000.00
Foodbank, Rothwell	£1,000.00				£1,000.00

Wellbeing Projects for consideration

13. The following projects are presented for Members' consideration:

Project Title: One Litter Bin, Scarborough Street and Old Dewsbury Road

Name of Group or Organisation: South East Locality Team

Total Project Cost: £300.00

Amount proposed from Wellbeing Budget 2014/15: £300.00

Wards covered: Morley South

To provide a litter bin on Scarborough Street to reduce litter in the area which caused by people going to and from the school. The bin will be emptied by the Locality Team.

Community Committee Plan Priorities: This proposal supports the Community Committee priority "Environment", it reduces litter present in the area.

Project Title: Electric point in Morley Town Centre

Name of Group or Organisation: Morley Town Centre Management Board

Total Project Cost: £2,704.00

Amount proposed from Wellbeing Budget 2014/15: £2,704.00

Wards covered: Morley

The project is to bring an electricity supply to the top of Queen Street in Morley. This will aid and assist the regeneration of the far end of Queen Street by supporting more street stalls and events at that end of town. Ambitions are at present restricted because of the lack of an electricity supply which often means either the use of generators or no activity at all at this end of the town.

This project will contribute significantly to helping to support a sustainable and thriving Town Centre in Morley. It targets funds at the far end of Queen Street encouraging more footfall and making this part of the Town Centre more popular and sustainable. It also supports economic growth within the town Centre by bringing more jobs as a result of additional street markets and entertainment events. It also provides the potential for more activities for young people as an electrical supply would support the potential for concerts and other youth activities (such as mini breezes) at this location.

Community Committee Plan Priorities: This proposal supports the Community Committee priority: “Enterprise and Economy: we want to increase innovation and entrepreneurial activity”

Small Grants Update

14. The following table outlines the Outer South small grants position:

Project Name	Amount Approved	Ward
Churwell Lions Under 14 trip	£500.00	Morley North
Armchair Exercise for the elderly	£500.00	All
Oulton & Woodlesford Defibrillators	£500.00	Rothwell
Fun Day	£354.00	All
Summer Camp	£500.00	Ardsley & Robin Hood Morley South
Rydals Safari Trip	£160.00	Morley South
Wickfest	500.00	Morley South
Total	£3,014.00	

Conclusion

15. The report provides up to date information on the Community Committee’s Wellbeing Budget.

Recommendations

16. Members of the Outer South Community Committee are requested to:

- a) note the contents of the report;
- b) note the position of the Wellbeing, capital and Activities fund elements of the wellbeing budgets as set out at 3.0;
- c) note the revenue projects already agreed as listed in Appendix 1;
- d) note the Wellbeing applications set out at 8.0;
- e) consider the wellbeing projects set out at 9.0;
- e) note the Small Grants situation in 5.0.